**CMC provides access to those who fulfil the relevant Information Governance requirements, and who have undertaken training or who confirm their wish to waive training.**

**Online training is encouraged; our training resources are available at** [**https://cmc.learning.intersystems.com/**](https://cmc.learning.intersystems.com/)

**It is recommended that all CMC users make use of the CMC Quick Reference Guide designed to support on-going use of CMC** [**http://coordinatemycare.co.uk/getting-started-training/**](http://coordinatemycare.co.uk/getting-started-training/)

**If you consider training unnecessary because of your expertise and general ease in navigating intuitive systems please complete this form.**

|  |  |
| --- | --- |
| **Organisation:**  For hospitals, give Trust, Hospital and Department  For GP practices, give practice and CCG |  |
| **NHS Organisation Code – ODS Code (if known):** |  |
| **Name:** |  |
| **GMC number:**  (if applicable) |  |
| **Email Address:**  (nhs.net preferred) |  |
| **Telephone:** |  |
| **Role:** | **C = Clinician (registered health or social care professional)**  **A = Administrative staff/other** |
| **I certify that I have the knowledge to use CMC, and the information shared within it, safely and as appropriate to my role therefore I am declining training.**  **User’s Signature or, if submitting electronically, type full name followed by the words ‘Please accept this as formal confirmation’.**  *Logins can only be issued where training has been undertaken or where the user has waived their opportunity for training. Please contact* [*CMC*](mailto:cmc_training@nhs.net) *for any advice needed.* |  |
| **Date:** |  |

Reminder: Please ensure this form is completed and emailed to [cmctraining@nhs.net](mailto:cmctraining@nhs.net). No login can be provided until this form and the User Access Form (your manager’s responsibility) is received by CMC. If you would like more information please email [coordinatemycare@nhs.net](mailto:coordinatemycare@nhs.net) or call 020 7811 8513